

Fusion Adventure Based Learning – Forest Glen, 37-38 Gryces Road Kingston

Emergency Evacuation Policy & Procedures.

Threat	Risk	Procedure	Response
Bush Fire	Moderate in Summer Months	<p>* General Policy for Forest Glen property is to 'LEAVE EARLY'.</p> <p>* on days when Aust Fire Rating System is 'No RATING', 'MODERATE' OR 'HIGH' Programs may proceed as normal.</p> <p>*on days when Aust Fire Rating System is 'HIGH' with a 'Fire Behaviour Index'(FBI) is lower than 70, Activities may proceed with caution. Fusion staff to monitor TFS Web & Apps. Conversation with Group Leader prior to booking recommended.</p> <p>* On days when 'Australian Fire Danger Rating System' is EXTREME with an FBI greater than 70, or CATASTROPHIC, fire ratings are predicted, the course is CLOSED. All bookings are cancelled. Groups are to be advised the day prior and bookings will be re-scheduled.</p>	<p>In the case of an emergency while on low or high ropes, groups are initially to be mustered at the Emergency assembly point located in the open space of the low ropes area . Behind the spiders web activity. Roll call to be done by group leader/teacher</p> <p>In the case where a group is divided between low and high ropes then 3 long blasts of a whistle or air horn will sound as an emergency warning. Facilitators can then converse by phone. The decision to sound the alarm can be made by any facilitator</p> <p>Groups to exit the course by the main entrance / boardwalk if safe. To groups transportation.</p> <p>If groups transport is not available, group is to walk to clear area near office (residential area) of property. Fusion Staff to notify 000 of groups situation.</p> <p>If group have transport 'Nearby Safer Place'(NSP) is Kingborough Sports Centre – 10 Kingston View KINGSTON</p>

Bomb threat	Unlikely	<p>Staff will inform the lead facilitator and or Admin staff support.</p> <p>In the case where a group is divided between low and high ropes then 3 long blasts of a whistle or air horn will sound as an emergency warning. Facilitators can then converse by phone. The decision to sound the alarm can be made by any facilitator</p> <p>Students to be mustered at the relevant emergency assembly point at low, a head count done by group staff/teachers</p> <p>000 to be called.</p>	<p>Groups to be mustered at the low emergency assembly point and escorted away from the threat area.</p> <p>Wait for advice from authorities.</p> <p>Alternative exit from low ropes is via the paddock and bottom gate.</p> <p>Alternative exit from High ropes is via the campground track to the campground area.</p>
Storm – Heavy rain	Moderate	<p>On days of predicted heavy rain booking dates can be adjusted with no financial penalty.</p> <p>In the event of heavy/unworkable rainfall. All attendees to be issued with raincoats and moved to THE HUB Building.</p> <p>In the case where a group is divided between low and high ropes then 3 long blasts of a whistle or air horn will sound as an emergency warning. Facilitators can then converse by phone. The decision to sound the alarm can be made by any facilitator</p>	<p>In the event of an unexpected rain / storm. Students are to be issued with rain coats from Fusion Supply to keep warm and dry.</p> <p>Shelter can be taken in 'THE HUB' building.</p>
Storm – Lighting	Low	<p>In the event of local lighting /thunder storm activity the course will close</p> <p>In the case where a group is divided between low and high ropes then 3 long blasts of a</p>	<p>Students and staff to muster at the THE HUB for protection. Group staff/teachers to mark a roll before proceeding to</p>

		<p>whistle or air horn will sound as an emergency warning. Facilitators can then converse by phone. The decision to sound the alarm can be made by any facilitator</p>	
High Winds	Moderate	<p>On days of predicted high winds bookings dates can be adjusted with no financial penalty</p> <p>In the event of higher than predicted wind speeds. Programs must cease when wind speeds of more than steady at 45km/hr or regular gusting to 60km/hr are measured at the activity site or if deemed unsafe at any other time by staff.</p> <p>In the case where a group is divided between low and high ropes then 5 long blasts of a whistle or air horn will sound as an emergency warning. Facilitators can then converse by phone. The decision to sound the alarm can be made by any facilitator</p>	<p>Students are to be mustered at the Emergency assembly points and a roll made before proceeding to the hub meeting room</p> <p>In the low ropes area, in the open space beyond the spiders web activity.</p> <p>In the high ropes area at the path junction by the dam.</p>